# **EXHIBIT A**



Email: Jones-n@blankrome.com

December 8, 2005

#### By telecopy (630-961-7371) and Federal Express

Jim Bunnell General Motors Corporation 387 Shuman Blvd #300 E. Naperville, Illinois 60563

Re: EEOC Charge of Race and Age Discrimination by Al Washington

Dear Mr. Bunnell:

Be advised that in light of the Equal Employment Opportunity Commission complaint filed against General Motors yesterday and the subsequent termination of Mr. Washington, you are hereby given notice of an ongoing investigation and a potential lawsuit against General Motors, Roy Pikus, and Larry Speicher.

As a result of this notice, you are to preserve any and all documents, including, but not limited to, electronic documents and communications, sales reports, customer files, employee evaluations, expense reports, assignment logs, corporate policies, regional policies, office policies, office memoranda, emails, notes (handwritten and otherwise), and all human resources documents. These documents will include all drafts and duplicate copies, and are not limited to documents relating to Al Washington. The Equal Employment Opportunity Commission request relevant documents from the company and the documents are relevant to anticipate litigation. You are required by law to cooperate fully with the EEOC and preserve any and all documents. Any failure to do so will be a direct violation of the law.

1700 PNC Center 201 East Fifth Street Cincinnati, OH 45202 www.BlankRome.com Case: 1:06-cv-00631-SSB-TSB Doc #: 43-1\_Filed: 07/01/08 Page: 3 of 11 PAGEID #: 424



December 8, 2005 Page 2

We trust that you will promptly advise all employees or managers under your supervision of their obligations in this regard.

Very truly yours,

Nathaniel R. Jones

Tuesman P. Jeven



Email: Jones-n@blankrome.com

December 8, 2005

#### By telecopy (630-961-7371) and Federal Express

Roy Pikus General Motors Corporation General Motors Commercial Sales Division 387 Shuman Blvd #300 E. Naperville, Illinois 60563

Re: EEOC Charge of Race and Age Discrimination by Al Washington

Dear Mr. Pikus:

Be advised that in light of the Equal Employment Opportunity Commission complaint filed against General Motors yesterday and the subsequent termination of Mr. Washington, you are hereby given notice of an ongoing investigation and a potential lawsuit against General Motors, Larry Speicher, and yourself.

As a result of this notice, you are to preserve any and all documents, including, but not limited to, electronic documents and communications, sales reports, customer files, employee evaluations, expense reports, assignment logs, corporate policies, regional policies, office policies, office memoranda, emails, notes (handwritten and otherwise), and all human resources documents. These documents will include all drafts and duplicate copies, and are not limited to documents relating to Al Washington. The Equal Employment Opportunity Commission request relevant documents from the company and the documents are relevant to anticipate litigation. You are required by law to cooperate fully with the EEOC and preserve any and all documents. Any failure to do so will be a direct violation of the law.

Case: 1:06-cv-00631-SSB-TSB Doc #: 43-1 Filed: 07/01/08 Page: 5 of 11 PAGEID #: 426



December 8, 2005 Page 2

We trust that you will promptly advise all employees or managers under your supervision of their obligations in this regard.

Very truly yours,

Nathaniel R. Jones

Turand R. Jever



Phone:

(513) 362-8772

Fax:

(513) 362-8773

Email:

Jones-n@blankrome.com

December 8, 2005

## By telecopy (630-961-7371) and Federal Express

Oliver Adkins General Motors Corporation General Motors Human Resources 387 Shuman Blvd #300 E. Naperville, Illinois 60563

Re: EEOC Charge of Race and Age Discrimination by Al Washington

Dear Mr. Adkins:

Be advised that in light of the Equal Employment Opportunity Commission complaint filed against General Motors yesterday and the subsequent termination of Mr. Washington, you are hereby given notice of an ongoing investigation and a potential lawsuit against General Motors, Roy Pikus, and Larry Speicher.

As a result of this notice, you are to preserve any and all documents, including, but not limited to, electronic documents and communications, sales reports, customer files, employee evaluations, expense reports, assignment logs, corporate policies, regional policies, office policies, office memoranda, emails, notes (handwritten and otherwise), and all human resources documents. These documents will include all drafts and duplicate copies, and are not limited to documents relating to Al Washington. The Equal Employment Opportunity Commission request relevant documents from the company and the documents are relevant to anticipate litigation. You are required by law to cooperate fully with the EEOC and preserve any and all documents. Any failure to do so will be a direct violation of the law.

1700 PNC Center 201 East Fifth Street Cincinnati, OH 45202 www.BlankRome.com

Case: 1:06-cv-00631-SSB-TSB Doc #: 43-1 Filed: 07/01/08 Page: 7 of 11 PAGEID #: 428



December 8, 2005 Page 2

We trust that you will promptly advise all employees or managers under your supervision of their obligations in this regard.

Very truly yours,

Nathaniel R. Jones

Tupant R. Jever

Email: jones-n@blankrome.com

December 8, 2005

### By telecopy (630-961-7371) and Federal Express

Larry Speicher General Motors Corporation General Motors Commercial Sales Division 387 Shuman Blvd #300 E. Naperville, Illinois 60563

Re: EEOC Charge of Race and Age Discrimination by Al Washington

Dear Mr. Speicher:

Be advised that in light of the Equal Employment Opportunity Commission complaint filed against General Motors yesterday and the subsequent termination of Mr. Washington, you are hereby given notice of an ongoing investigation and a potential lawsuit against General Motors, Roy Pikus, and yourself.

As a result of this notice, you are to preserve any and all documents, including, but not limited to, electronic documents and communications, sales reports, customer files, employee evaluations, expense reports, assignment logs, corporate policies, regional policies, office policies, office memoranda, emails, notes (handwritten and otherwise), and all human resources documents. These documents will include all drafts and duplicate copies, and are not limited to documents relating to Al Washington. The Equal Employment Opportunity Commission request relevant documents from the company and the documents are relevant to anticipate litigation. You are required by law to cooperate fully with the EEOC and preserve any and all documents. Any failure to do so will be a direct violation of the law.

Case: 1:06-cv-00631-SSB-TSB Doc #: 43-1 Filed: 07/01/08 Page: 9 of 11 PAGEID #: 430



December 8, 2005 Page 2

We trust that you will promptly advise all employees or managers under your supervision of their obligations in this regard.

Very truly yours,

Nathaniel R. Jones

Tupano R. Jever



Email: Jones-n@blankrome.com

December 8, 2005

## By telecopy (630-961-7371) and Federal Express

Kathleen Barclay General Motors Corporation General Motors Human Resources 387 Shuman Blvd #300 E. Naperville, Illinois 60563

Re: EEOC Charge of Race and Age Discrimination by Al Washington

Dear Ms. Barclay:

Be advised that in light of the Equal Employment Opportunity Commission complaint filed against General Motors yesterday and the subsequent termination of Mr. Washington, you are hereby given notice of an ongoing investigation and a potential lawsuit against General Motors, Roy Pikus, and Larry Speicher.

As a result of this notice, you are to preserve any and all documents, including, but not limited to, electronic documents and communications, sales reports, customer files, employee evaluations, expense reports, assignment logs, corporate policies, regional policies, office policies, office memoranda, emails, notes (handwritten and otherwise), and all human resources documents. These documents will include all drafts and duplicate copies, and are not limited to documents relating to Al Washington. The Equal Employment Opportunity Commission request relevant documents from the company and the documents are relevant to anticipate litigation. You are required by law to cooperate fully with the EEOC and preserve any and all documents. Any failure to do so will be a direct violation of the law.

1700 PNC Center 201 East Fifth Street Cincinnati, OH 45202 www.BlankRome.com

.Case: 1:06-cv-00631-SSB-TSB Doc #: 43-1 Filed: 07/01/08 Page: 11 of 11 PAGEID #: 432



December 8, 2005 Page 2

We trust that you will promptly advise all employees or managers under your supervision of their obligations in this regard.

Very truly yours,

Nathaniel R. Jones

Tupano R. Jever